



Claverham Community College: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure A provider wishing to request access should contact Dave Page, Head of Careers. Telephone: 01424 772155; Email: careers@claverham.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year	Autumn Term	Winter Term	Summer Term
7	Introduction to Engineering assembly from Enterprise Advisors	Weekly careers lessons in PSHE	
8	Girls in engineering assembly from Enterprise Advisors Weekly careers lessons in PSHE Introduction to careers resources		
9		Careers Fair offering interaction with employers and further education providers	

		<p>Introducing practical engineering to students by Enterprise Advisors</p> <p>Meetings with careers professional</p> <p>Weekly careers lessons in PSHE</p>	
10	<p>Routes into engineering session delivered by Enterprise Advisors</p> <p>Open Doors - taking students to visit employers</p> <p>Weekly careers lessons in PSHE</p>	<p>Careers Fair offering interaction with employers and further education providers</p> <p>Gifted & Talented trip to Cambridge university</p> <p>Workshops with employers</p> <p>Assemblies for further education providers</p>	<p>Compulsory taster day at Bexhill College</p> <p>Taster days at other local colleges</p> <p>Work experience or work related activities at school</p> <p>Meetings with careers professional</p>
11	<p>Moving On Event - interacting with further education providers</p> <p>Open Doors - taking students to visit employers</p> <p>Gifted & Talented trip to Oxford university</p> <p>National Citizen Service assembly and followed up with a drop in stand at lunch</p> <p>Further education providers at parents evening</p> <p>Meetings with careers professional</p> <p>Careers lessons to help prepare for post 16 applications</p>	<p>Careers Fair offering interaction with employers and further education providers</p> <p>Careers lessons to apply for post 16 applications</p> <p>Meetings with careers professional</p>	<p>Weekly careers lessons in PSHE</p> <p>Meetings with careers professional</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the careers office.

Approval and review

Approved by Governors at Full Governors Meeting

Next review: *May* 2019

Signed:



Mrs M Whitehead

Chair of Governors



Mr P Swatton

Head teacher