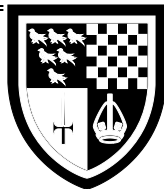


CLAVERHAM COMMUNITY COLLEGE

North Trade Road,
Battle,
East Sussex
TN33 0HT



School (01424) 772155
Fax (01424) 774106
Absence Text 07860 095526
Sports Centre (01424) 774772
Day Nursery (01424) 774548

info@claverham.org
www.claverham.org

Principal: P. Swatton, B.Eng (Hons)

Our Ref: DHP/SF/BCtd
Date: 4th March 2019

Dear Parent/Carer/Guardian

I am pleased to inform you that the **Bexhill College Taster Day for year 10 students** will be taking place on **Friday 5th July 2019**.

Claverham Community College encourages students to investigate all post-16 options before making applications in year 11. This taster day is intended to introduce students to the style of learning they may encounter at a college, **not** to promote Bexhill College in particular.

Your child is expected to register their attendance and choose four subjects they would like to find out more about on the day. The details on how to register have been emailed to all year 10 students and made available on Claverham Community College Noticeboard and Claverham Learning Zone under Careers; the instructions are also available on Bexhill College website. Deadline for registrations will be on **Monday 3rd June 2019**. All year 10 students are expected to attend; there will be no alternative provision for them at school.

We recommend that your child makes their own way to Bexhill College, as this enhances the college experience. However transport will be provided for those students unable to do so. There will be members of Claverham staff present all the time on the day. Please ensure that your child has a packed lunch or sufficient amount of money to purchase their own lunch/drinks whilst there. The day is expected to run from approximately 9.15 until 2.30pm. We will give out more details for the day nearer the time.

Please complete the reply slip overleaf and return Careers office as soon as possible or email your responses with the name of your child to **careers@claverham.org**

Yours sincerely

A handwritten signature in black ink, appearing to read 'D. Page', written in a cursive style.

Mr D Page
Head of Careers Education

P.T.O.

CODE OF BEHAVIOUR ON SCHOOL TRIPS

In view of the heavy responsibilities now placed in Law on teachers taking pupils out of school, it is absolutely essential that we can have confidence in all pupils on a trip behaving in a sensible and responsible manner at all times. To help ensure this:

1. All parents must have signed a consent form which sets out the rules.
 2. Misbehaviour prior to the trip may lead to exclusion from the trip.
 3. General rules, which must be observed on trips at all times:
 - i) Pupils must obey strictly all instructions given to them by members of staff.
 - ii) Pupils may not smoke or drink alcohol.
 - iii) Pupils must obey strictly any instructions regarding movement and meeting points, and meeting times.
 - iv) Pupils may not eat or drink on a journey unless permission is given by the member of staff.
 - v) Pupils must remain seated and not walk about when travelling on a coach, or kneel on the seats to talk to people behind them.
 4. IF PUPILS ARE DUE TO RETURN FROM A TRIP AFTER THE DEPARTURE OF SCHOOL COACHES (3.30 P.M.) PUPILS MUST MAKE THEIR OWN ARRANGEMENTS TO BE COLLECTED FROM SCHOOL.
-

REPLY SLIP BEXHILL COLLEGE TASTER DAY 5/7/2019

Pupil Name:

TG:

- I am aware of the change of venue of my child's education on 5th July 2019
- I will arrange transport for my child to and from Bexhill College YES / NO*
- I am eligible to free school meals and would like a school packed lunch on the day YES / NO*
- **I confirm the details on the annual medical consent form are still correct / The details have changed and I need a new form.*** *Delete as applicable
- I confirm my child has read and agrees to abide by the code of conduct.

Signed: Date:

Name of parent:

PLEASE RETURN THIS SLIP TO CAREERS ASAP