

CLAVERHAM COMMUNITY COLLEGE

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Principal: Mr P. Swatton, B.Eng (Hons)

Date: 05/11/18

Ref: PAS/ASE

Dear Parents and Carers

Year 11 Assessment and Parents' Evening

Your son/daughter's first progress assessment of their final year at Claverham will be published on Wednesday 7th November. In order to access this assessment, please login to the EdulinkOne app or website (<https://www.edulinkone.com>) and click on the documents icon.

It would be extremely valuable if you could spend some time with your son/daughter to discuss their current performance in each subject area.

I would also like to take this opportunity to invite you to the Year 11 Parents' Evening which will take place between 5pm and 8pm on Thursday 15th November. This evening gives you the chance to arrange a series of short, informal discussions with your son/daughter's teachers. The schedule for the meetings can be recorded on the appointment form which has been issued to your child today.

The purpose of these consultation meetings is to allow you to develop a clear picture of your son/daughter's strengths and weaknesses in each subject area and thus maximise their chances of success during their remaining time at Claverham.

Should you have any more general concerns about your son or daughter's progress please ensure that you book an appointment with their House Tutor or Head of House.

I would urge you to do all you can to attend this important evening and I look forward to seeing you there. If you could please sign in when you arrive it would really help with the smooth running of the event. Thank you for your support.

Yours faithfully

A handwritten signature in black ink, appearing to be 'P. Swatton', written in a cursive style.

P. Swatton
(Principal)